

**NYS Developmental Disabilities Planning Council (DDPC)  
Full Council Meeting Minutes  
October 27, 2022  
Meeting held in hybrid fashion, both remotely and in-person**

**Members Present:**

Suzanne Swan  
Mary Ellen Moeser  
Jamie Harla  
Paula Vera  
Joanne Siegel  
Sue Fox  
Alison Connors  
Peter Cole  
Stuart Flaum  
Ketrina Hazell  
Dave Deuel  
Shameka Andrews  
Marc Rosen

Joe Tedesco  
Colleen Scott  
Xavier Skeeter  
Valeriya Gregory

**Members Attending Remotely:**

Bin Feng  
Josh Phelps  
Debora Thivierge  
Jennifer Thau  
Amanda Haught  
Suzannah Iadarola  
Tara Wood  
Kim Weisbeck (Attending on behalf of Julie Keegan)

**Members Absent:**

Daniel Cunningham

Melinda Dolezal  
David Feickert Jr.

**DDPC Staff Attending:**

Vicky Hiffa  
Drew Webster  
Regina Dalpiaz-Bulman  
Lucie Benvenuto  
Kay Broughton  
Jackie Hayes  
Anna DeRosa

Margaret Shugrue  
Kyra Te Paske  
Elizabeth McCormick  
Jennifer Goldman  
Jesse Kendall  
Kim Berg

**Guests/Presenters Attending:**

Krista Rock, *DDPC General Counsel*  
Maureen O'Brien, *New York State Industries for the Disabled (NYSID)*

**Welcome and Opening Remarks:**

The meeting was called to order at 9:33 am by Interim Chair David Deuel and quorum was established by calling the roll with introductions. An overview of zoom procedures was provided.

**Approval of Minutes:**

A motion was made by Marc Rosen to approve the previous full council minutes dated June 16, 2022. The motion was seconded by Colleen Scott. The minutes were approved.

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**Presentation on Procedures for Video Conferencing:**

Krista Rock, General Counsel for the DDPC presented on protocols for video conferencing under Open Meetings Law. Public Officers Law 103-a allows for a hybrid conferencing format, now that state of emergency regarding COVID-19 has ended. Agencies are now required to discuss and pass official procedures to allow videoconferencing for the foreseeable future. A motion was made by Xavier Skeeter to adopt these procedures. Motion was seconded by Shameka Andrews. The motion passed with the caveat that there will be a slight clarification of language in point 7.

**Funding Motions:**

**Motion 1:** Kim Berg presented a motion to fund University of Rochester up to \$300,000 per year for five years (\$1.5 million total) to develop and implement a nurse training program to improve quality of care and responsiveness to the needs of people with intellectual and/or developmental disabilities (IDD) with dual diagnoses throughout in-patient medical stays. Marc Rosen made a motion to vote, seconded by Ketrina Hazell. The motion passed. Suzannah Iadarola recused from the funding motion discussion and vote.

**Motion 2:** Kim Berg presented a motion to fund the Office of Mental Health (OMH) up to \$300,000 per year for five years (\$1.5 million total) to create and pilot two interdisciplinary Home-Based Crisis Intervention (HBCI) teams to provide evidence-based behavioral interventions, and parent skills training, to better support people with IDD who have co-occurring mental health challenges in their homes. Colleen Scott made the motion to vote, seconded by Sue Swan. Mary Ellen Moeser abstained. The motion passed.

**Motion 3:** Jackie Hayes presented a motion to fund one grantee up to \$100,000 for one year to conduct a Community Needs Assessment focused on low-income families and people with IDD in Bronx and Chautauqua counties. Xavier Skeeter made a motion to vote, seconded by Marc Rosen. Val Gregory abstained. The motion passed with the caveat that a second grantee may be necessary to properly assess both communities, meaning more funding may be requested in the future.

**Motion 4:** Jackie Hayes presented a motion to fund the amount of \$240,000 per year, for three years (\$720,000 in total) to the New York Alliance for Innovation and Inclusion to develop a comprehensive housing initiative. The DDPC will have the option to extend the contract for an additional two years, dependent on grantee performance and an evaluation of the first three years. Sue Fox made a motion to vote, seconded by Marc Rosen. Colleen Scott and Marc Rosen opposed. The motion passed. Peter Cole recused from the funding motion discussion and vote.

**Motion 5:** Jackie Hayes presented a motion to fund one grantee up to \$150,000 per year for five years (\$750,000 total) to sustain and grow the statewide Community of Practice in Diversity, Equity, and Inclusion in Developmental Disabilities. Bin Feng made a motion to vote, Joanne Siegel seconded. The motion passed.

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**Presentation from Maureen O'Brien, President, and CEO, *New York State Industries for the Disabled, Inc. (NYSID)*:**

Ms. O'Brien gave a presentation highlighting the organization's initiative on fostering corporate social responsibility through supplier diversity. She spoke on the state of employment for individuals with IDD in the State of New York. Ms. O'Brien explained how NYSID is working with state agencies to advocate for policies to support individuals with IDD in the workplace.

**Presentation by Jennifer Goldman, Federal Liaison for the DDPC:**

Ms. Goldman presented an internal video on conflict-of-interest policies and answered questions from Council members.

**Annual Report Presentation:**

Jennifer Goldman (Federal Liaison, DDPC) presented a summary of the annual federally mandated report to members. The presentation recapped the activities and spending of the DDPC over the past year. Kim Berg and Jackie Hayes highlighted the successes of certain grants this past year. The report required a vote of approval. Mary Ellen Moeser made a motion to vote on the report, Xavier Skeeter seconded. The motion passed.

**Leadership Reports:**

Shameka Andrews provided the Caucus Report.  
David Deuel provided the Interim Chair's report.  
Vicky Hiffa gave the Executive Director's Report.  
Kim Berg provided an update on the process for approving funding motions.  
Jesse Kendall provided a Fiscal Report. A vote on the budget was needed. Paula Vera made a motion to vote on the budget, seconded by Peter Cole. The budget passed.  
Jennifer Goldman gave a policy update.

**DDPC staff collected opinions on focus areas for grants about employment and IDD.**

- Members brought up interest in skilled-trade apprenticeships.
- Members want to look into possible future careers for individuals with IDD.
- Members are interested in employment program development for adults / formerly institutionalized individuals who are now looking for work.
- Members suggested considering the work from home environment in grant work.
- Members discussed SSI, barriers to employment, and CCO training.
- Members discussed expanding options for what people can do if paid employment is not realistic.

**Open Forum:**

Colleen Scott discussed activities happening at the New York State Office for the Aging

Members discussed the next full council meeting scheduled for February 15 & 16, 2023, being a hybrid meeting with optional in person and remote participation.

**Adjournment:**

Marc Rosen made a motion to adjourn the Full Council Meeting. Sue Swan seconded. The meeting was adjourned at 2:52 PM.